



STAINFORTH TOWN COUNCIL
MINUTES OF THE TOWN COUNCIL MEETING HELD ON
TUESDAY 19TH SEPTEMBER 2023 AT
6.00PM IN THE COUNCIL CHAMBER.



PRESENT: Cllr. D. Bowling, in the chair.

Councillors: Mrs. A. Abbott, K. Allsopp, Mrs. S. Allsopp, W.S.Q. Cook, Mrs. L. Crosby, Ms. S. Farmer, D. Marshall, Mrs. C. Ruane, Mrs. A. Sylvester, Mrs. J. Thompson, the Town Clerk, Mrs. K. Evans and Assistant Mrs J. Cantley.

1. **TO NOTE APOLOGIES AND APPROVE REASONS FOR ABSENCE.**
RESOLVED that the following be accepted:
Cllr. P. Bedford.
2. **TO RECEIVE DECLARATIONS OF ANY INTERESTS.**
Cllr. Ms. S. Farmer declared her interest in item 8(a)(b) & (c).
3. **TO APPROVE THE MINUTES OF THE FOLLOWING MEETING:**
RESOLVED that the following be approved:
 - (a) Town Council meeting held on 18.7.2023.
 - (b) Finance & Staffing Committee meeting held on 27.7.2023.
 - (c) Finance & Staffing Committee meeting held on 15.8.2023.
4. **PUBLIC PARTICIPATION.**
 - (a) To receive an update from representatives of Shaping Stainforth. Deferred to October meeting. Noted.
5. **TO APPROVE ACCOUNTS AND FINANCIAL MATTERS.** Listed on a separate sheet and RESOLVED that they be approved.
 - (a) To receive Annual Audit Report for 2022/23 – now concluded with no matters raised. Noted. Members thanked the Clerk.
6. **TO CONSIDER CEMETERY MATTERS.** RESOLVED that press & public be excluded, Public Bodies (admission to meetings) Act 1960.
7. **TO CONSIDER ITEMS OF CORRESPONDENCE.** None received.
8. **TO CONSIDER PLANNING MATTERS.**
 - (a) 23/01270/COU – Change of use of land for siting of caravans including the formation of an access road from the existing caravan site at Stadium Garage 52-54 Station Road, Stainforth, Doncaster, DN7 5QA. No objection.
 - (b) 23/01692/FUL. Formation of new vehicular access and dropped kerb to classified road C25 at The Haven, Doncaster Road, Stainforth, Doncaster, DN7 5SE. No objection – DMBC require more information on application before processing for consideration.
 - (c) 23/01652/FUL. Erection of a part two storey/part single storey wraparound extension and porch at 16 Measham Drive, Stainforth, Doncaster, DN7 5TP. No objection.
9. **TO REPORT ON POLICE MATTERS.** Community Engagement Drop-In Session, scheduled for Friday 29th September at 6pm in the Community Resource Centre. Noted.

Signed.....Mayor, 17th October 2023.

10. **TO CONSIDER WELFARE GROUND MATTERS.** Thanks to everyone involved in the Classic Car Show Fun Day, fantastic event with great feedback from residents. Members would like to make it annual event with a possible date change for next year.
It was reported that there are a lot of broken tree branches at the Play Area where children are climbing and swinging on them. It was suggested to as the tree surgeon to remove the lower branches of the tree so that the tree cannot be damaged further. Clerk to arrange.
11. **TO CONSIDER HIGHWAYS MATTERS.** Councillor Farmer reported that she is currently canvassing for a pedestrian crossing on Church Road near Long Toft Primary School.
- (a) To discuss speed limit on Church Road, Stainforth. It was agreed to request that Church Road, near the school, and Kirton Lane, also near the school, be reduced to 20mph zones as has been done on Broadway in Dunscroft. It was also suggested that ‘no parking’ signage be placed near the schools and request that this be enforced more regularly. Clerk to send through to highways and SYP.
12. **TO DISCUSS MAYOR’S CHARITY.** The Mayor confirmed that a sum of £280 was raised at the Car Show, to be split between his chosen charity, the CRC, and next years Car Show. All monies raised for the charity will be added up at the end of the mayoral year and given as a lump sum, as in previous years. Noted.
13. **TO DISCUSS NEIGHBOURHOOD PLAN/NDO.** No further update.
14. **TO RECEIVE INPUT FROM WARD COUNCILLORS.** Councillor Farmer informed members of her attendance at the following :
Shaping Stainforth meeting – Thursday 21st September.
Cusworth Hall Outdoor Cinema, Choose Kindness (representatives from Stainforth attending) – Saturday 23rd September.
PAG Meeting – Monday 25th September 6-7pm, venue to be confirmed.
Unity Community Group Forum – Thursday 28th September 2pm in the CRC
Meeting with District Commander SYP – 20th October.
All noted.
15. **TO RECEIVE TOWNS DEAL REPORT.** No report. Next meeting 2.11.2023.
16. **TO DISCUSS THE PARK & CONSIDER WILD FLOWER MEADOW.** Cllr. Mrs. Ruane was thanked for the work that she is doing in The Park and members confirmed that they are in full support of her ideas and choices in regard to planting schemes etc. It was RESOLVED that the grassed area in front of the Town Council Office surrounding the fountain be a wild flower meadow. Mrs Ruane is to make arrangements for this to be done.

Signed.....Mayor, 17th October 2023.

17. **TO DISCUSS REMEMBRANCE SUNDAY 2023 PLANS.** The Clerk confirmed that she has reached out to Rev. Jones to discuss plans for this year's event. Cllrs. Mrs. Allsopp and Mrs. Ruane kindly offered to take care of the refreshments. Cllrs. Mrs. Sylvester, D. Bowling, K. Allsopp and W.S.Q. Cook will read the names from the cenotaph. The Clerk was instructed to make contact with Gordan Caven, who acted as parade marshal last year and did a wonderful job, to request his services once again. The Clerk will also create a poster to advertise online and throughout the village and will arrange a bugler for the service at the Cenotaph. It was also suggested to purchase some large poppies to be tied to the lampposts throughout the town. Agreed that this be looked in to.

At this point in the meeting, the Clerk announced the resignations of Councillors K & Mrs. J. Keegan, both of which were accepted by members. The Clerk is to inform electoral services to begin the process of advertising the vacancies.

18. **TO CONFIRM THE DATE AND TIME OF THE NEXT TOWN COUNCIL MEETING** – confirmed as **TUESDAY 17TH OCTOBER 2023** at 6:00pm in the Town Council Chamber.

There being nothing further to discuss the meeting was declared closed at 7:30pm.

5. **ACCOUNTS AND FINANCIAL MATTERS.****BACS payments made between 1.7.2023 – 31.8.2023:**

Cathedral Leasing	Hygiene services	77.98
UK Fuels	Fuel, Cem	4.80
SJP Law	Solicitors Fees, Lease of land at East Lane, Stainforth	1,806.00
DMBC	Refuse collection, Office - 1.7.23-30.9.23	104.00
HMRC	M3 Conts	1,631.51
DMBC	Non-Dom Rates, Cem	202.00
DMBC	Non-Dom Rates, Office	52.00
DMBC	Non-Dom Rates, Pav	159.00
Plusnet	Broadband, Office	23.35
O2	Cem Mobile	10.63
UK Fuels	Fuel, Cem	62.15
EE Limited	Works Mobile, Office	33.35
Siemens Financial Services	Photocopier Rental	38.10
Siemens Financial Services	Photocopier Charge	344.58
Sage UK	Annual Licence Fee	77.40
Mrs. J. Hepworth	Accountancy Fee's and Audit Assistance	252.00
DMBC	Q1 Grounds M'ce	485.18
Mrs. L. Crosby	Refund, Coronation Mug	12.80
Mr. P. Tiswell T/A Bounce Happy Doncaster	Bouncy Castles - Classic Car Show Fun Day	187.50
SYPA	M3 Conts	812.52
Kinex	Phone, Cem	78.58
Kinex	Phone, Office	51.79
South Yorkshire Mowers Ltd	ISEKI Ride-on Mower Service	642.60
Culligan UK Limited	Water Charges Office/Cem	13.39
K. Keegan	Picnic Benches - Park, Rec Gnd	320.00
Aries Networks	Cloud Backup Services & Microsoft	67.20
ECL Plastics Ltd	Donation Buckets, Car Show	48.00
K. Evans	Workwear	50.00
HMRC	M4 Conts	1,675.51
Various	M4 Sals	8,253.40
DMBC	Non-Dom Rates, Cem	202.00
DMBC	Non-Dom Rates, Office	52.00
DMBC	Non-Dom Rates, Pav	159.00
Plusnet	Broadband, Office	23.35
UK Fuels	Fuel, Cem	4.80
EE Limited	Works Mobile, Office	33.35
APC Environmental Services	Cesspit Emptying, Pav	192.00
SYPA	M2 Conts	825.62
D. Bowling	Reimbursement, Stainforth Smile	17.00
HMRC	M5 Conts	1,129.47
Various	M5 Sals	6,869.59

Signed.....Mayor, 17th October 2023.